

MEETING MINUTES

Special Meeting of the Village of Newburg Board of Trustees
January 17, 2019, 7:00 P.M., Village Hall

Call of the special meeting of the Village of Newburg Board of Trustees to order. All Board members were present: President Strohmeier, Trustees Burkard, DeLuka, Chesak, Cording, and Marquardt, except Trustee Stockhausen. Also in attendance Village Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Village Attorney Prust, and Police Captain Ball.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the special Village Board Meeting of November 15, 2018 and regular Village Board Meeting of December 13, 2018. A motion was made by Trustee Marquardt to approve the minutes pending any additions or corrections, seconded by Trustee DeLuka. Trustee Burkard asked to include in the November 15th minutes a comment she made referencing a statement made by Trustee Chesak "You guys was not appropriate to comment when she was not personally spoken to." Motion passed 6 – 0.

PUBLIC FORUM

The public forum was opened at 7:04. Jim Bokelman, representing the local Vietnam Veterans Association, asked if their brat fry would be allowed to continue at the new Casey's store. It was noted that this item will be addressed by the representative from Casey's who is at this meeting. A motion was made by Trustee Cording to close the public forum at 7:05 seconded by President Strohmeier. Motion passed 6 – 0.

BILLS

President Strohmeier recused herself from the approval of the bills noting her son is being paid for the delivery of the village newsletter. The bills were presented as follows: General Fund payroll \$14,257.65 and accounts payable \$30,331.61; Sanitary payroll \$4,770.42 and accounts payable \$44,613.88. A motion was made by Trustee DeLuka, seconded by Trustee Cording, to approve payment of all bills as presented. Motion passed 5 – 0 with President Strohmeier recusing herself.

CORRESPONDENCE

Goeckner noted his receipt of the SWRPC 2017 Annual Report for review and a press release from the Washington County Planning and Parks Department in regards to the Multi-Jurisdictional Comprehensive Plan 2050 Update as include in the Board packet.

NEW BUSINESS

1. Approval of Casey's site plan, sign, conditional use and architectural reviews for a new convenience store and gas station located at 432 State Road 33. It was noted that the Village's Plan Commission was unanimous in its recommendation for approval. A representative from Casey's addressed the Board with answers to two questions

previously presented to her. The first is that Casey's does plan on continuing a 24/7 operation; and that Casey's will allow on-site local fundraising efforts such as the brat fries. It was also noted that the time frame for the re-build and re-opening depends mainly in the issuance of the needed state permits which should be complete by April of this year. Construction should then take 4 to 6 months. Village staff is looking an alternative options for fuel during the period the facility is out of service. A motion was made to Trustee DeLuka to approve the site plan as presented by Casey's for the property located at 432 State Hwy 33, seconded by Trustee Cording. Motion passed 6 – 0.

2. Approval of Ordinance No. 01-2019, an Ordinance to Adopt a Code of Ethics and Establish an Ethics Commission for the Village of Newburg Pursuant to Applicable Wisconsin Statutes. Goeckner noted the need to approve this ordinance to allow the establishment of the Ethics Commission and appointment of its members. A motion was made by Trustee Cording to approve Ordinance No. 01-2019, an Ordinance to Adopt a Code of Ethics and Establish an Ethics Commission for the Village of Newburg Pursuant to Applicable Wisconsin Statutes, seconded by Trustee DeLuka. Motion passed 6 – 0.
3. Approval of Ordinance No. 02-2019, an Ordinance to Repeal and Recreate Sections 150.038, 150.039 and 150.044, and the Addition of Section 150.046 of the Municipal Code of Newburg Establishing Land Usage Building Regulations. This ordinance will allow village sanitary staff to enforce the restriction of grease going into the system and allows staff to go onto private property to conduct sanitary work. A motion was made by Trustee DeLuka to approve Ordinance No. 02-2019, seconded by Trustee Marquardt. Motion passed 6 – 0.
4. Approval of Resolution No. 01-2019, a Resolution Approving Revisions to the Village of Newburg Employee Handbook. This only changes to class of employees for this policy from part-time to full-time. A motion was made by Trustee DeLuka to approve Resolution No. 01-2019, seconded by Trustee Marquardt. Motion passed 6 – 0.
5. Approval of Resolution No. 02-2019, a Resolution Accepting Proposals from R&R Insurance Services, Inc. for Village of Newburg 2019 Insurance Coverage. Review were the changes to coverage and increase in costs based on recent changes made by the village. The main increase was based on sanitary staffing. A motion was made by Trustee Marquardt to approve Resolution No. 02-2019, a Resolution Accepting Proposals from R&R Insurance Services, Inc. for Village of Newburg 2019 Insurance Coverage, seconded by Trustee Cording. Motion passed 6 – 0.
6. Approval of Resolution No. 03-2019, a Resolution Approving a Surplus Energy Purchase Agreement with Wisconsin Electric Power Company. Goeckner noted that this proposed agreement is that same as held by the previous owner of the building with the solar panel system. A motion was made by Trustee DeLuka to approve Resolution No. 03-2019, seconded by President Strohmeyer. Motion passed 6 – 0.
7. Approval of Resolution No. 04-2019, a Resolution to Declare May 11, 2019 as International Migratory Bird Day. In order for Newburg to continue its designation as a Bird City this needs approved. A motion was made by Trustee Marquardt to approve

Resolution No. 04-2019, a Resolution to Declare May 11, 2019 as International Migratory Bird Day, seconded by Trustee Cording. Motion passed 6 – 0.

8. Approval of the appointment of members of the Ethics Committee. President Strohmeyer presented to the Board her list of recommended members of the Ethics Commission. The recommended members are as follows: Bill Sackett as Chair, Diane Wermager, Richard Gibowski, Bruce Junker and Paul Grosskreuz. Trustee Chesak questioned the manner in which these members were chosen and the criteria used. President Strohmeyer stated that she picked the members based on her knowledge of them, their character and her feeling that they will fit well on this committee. Trustee Chesak stated she feels these members should have nothing to do with the village or serve on any committee. She also objected to Bill Sackett serving on the committee stating she feels he will not be neutral. It was noted by Trustee Cording the difficulty of finding residents to serve on committees. Trustee Marquardt also stated that she feels these members need some history with the village in order to understand how it works. Mark Chesak also noted his feeling that Mr. Sackett would be biased. Trustee Chesak noted her knowledge of at least 30 people who she knows who would be interested in serving on the committee who she will have attend the next meeting. A motion was made by Trustee DeLuka to approve the list of members to the Ethics Commission as presented, seconded by Trustee Marquardt. Motion passed 5 – 1 with Trustee Chesak voting nay.
9. Approval to replace the Waste Water Treatment Plant aerator drive. Trustee DeLuka reviewed the equipment issues at the waste water treatment plant and need to repair such. It was noted that this item was not in the budget. There was only one quote sought since this is very specialized service with only one are contractor in this part of the state doing this type of work. This replacement work should last 20 years. It was questioned if this work has a warranty. This will be researched. A motion was made by Trustee Marquardt to approve the replacement of the aerator drive with the answer to the warranty question, seconded by Trustee Cording. Motion passed 6 – 0.
10. Update on real estate tax collection. Treasurer/Deputy Clerk Brynwood noted the percentages paid to date: Washington County 80% of the special assessments and 65 % of the property taxes; Ozaukee County 0% of the special assessments and 50% of the property taxes. All of the taxing districts have their distributions paid.

UNFINISHED BUSINESS

1. Newburg Police Department staffing update. Goeckner noted that Officer Ball has accepted the position of Captain and that Officer Yanke has resigned as of December 31.
2. 'It's a Beautiful Day in Newburg' Community Center update. Trustee Burkard reviewed all the effort and work put in to open the Community Center thanking various staff who contributed to the project. She also thanked T and T Painters for the work which was donated to the Village. She also spoke on the happenings at the Open House noting the good attendance. President Strohmeyer noted the wonderful response to the Open house and request of some of those in attendance to continue with the concept. She

would like to have a monthly Saturday morning coffee and mingle. Goeckner reviewed other possible upcoming events at the Center.

COMMITTEE/COMMISSION/STAFF REPORT

Trustee Chesak – nothing to report

Trustee Marquardt – has grant info for Goeckner

Trustee Cording – wanted to commend the DPW employees for the work on New Year's Eve

Trustee DeLuka – reviewed a list of 20 items currently being worked on by sanitary

Trustee Burkard – nothing to report

Captain Ball – nothing to report

Attorney Prust – nothing to report

Resident Bill Sackett – requested that his name be removed from the Ethics Commission based on Trustee Chesak and Fire Chief Chesak's doubt as to his performance

Treasurer/Deputy Clerk Brynwood – nothing to report

Administrator/Clerk Goeckner – nothing to report

President Strohmeier – noted Administrator/Clerk Goeckner's public thank you to Trustee Burkard for all her hard work and effort with preparing the new Community Center for the Open House

LICENSE APPLICATION

Approval/Denial of Operator Licenses for Robert Banaszak and Elizabeth Swanke. Police Captain Ball presented a letter from Police Chief Foeger recommending the approval of 2018/2019 Operator Licenses for Banaszak and Swanke. Trustee Cording made a motion to approve the Operators Licenses as presented, seconded by Trustee DeLuka. Motion passed 6 - 0.

ADJOURMENT

A motion was made by Trustee Marquardt, seconded by Trustee Cording, to adjourn the Village Board meeting at 7:42 P.M. Motion passed 6 – 0.

Rick J Goeckner

Village Administrator/Clerk