

Meeting Minutes
Village of Newburg Board of Trustees
August 10, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present except Trustee Camlin. Also in attendance Administrator/Clerk/Treasurer Goeckner, Accountant/Deputy Clerk Brynwood, Police Chief Yanke, Engineer Komorowski.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of July 13, 2017. A motion was made by Trustee Juech, second by Trustee Cording to approve the minutes pending and additions or corrections. Motion passed 6 - 0.

PUBLIC FORUM

The Public Forum opened at 7:02 P.M. A motion was made by Trustee Juech, seconded by Trustee De Luka to close the public forum at 7:02 P.M. Motion passed 6 - 0.

BILLS

Brynwood presented the bills as follows: General Fund payroll \$12,398.60 & accounts payable \$64,432.78 and Sanitary payroll \$2,310.25 & accounts payable \$11,130.54. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer to approve payment of the bills. Motion passed 6 – 0.

CORRESPONDENCE

Nothing.

UNFINISHED BUSINESS

1. Discussion and consideration of transfer of County Highway MY pavement and bridge from Washington County to the Village of Newburg. Washington County Administrator Joshua Schoemann and Washington County Engineer/Highway Commissioner Scott Schmidt asked the Village Board to consider taking over County Highway MY from Municipal Dr. west to Highway M. Engineer Komorowski noted that Graef is working on the plans for the redesign of Main Street to be shovel ready by 2019/2020. Washington County suggests the Village Board apply for LRIP and Discretionary Funds grants. Trustee Cording would like to have further discussion on this project and requests more information on possible funding from Federal and State agencies. Washington County also noted the possibility of making available to the Village one of their used dump trucks when they take it out of service as well as painting the bridge railing as needed.
2. Discussion and possible action on approving Resolution No. 09-2017, a Resolution Amending Resolution No. 14-2016 Establishing the Pay Scale for Employee Classifications. Three changes were made: a premium for snow plow removal time, Police Department clerical staff, and title of Accountant to Treasurer. Goeckner stated he is working on the 2018 pay scale for all positions. Goeckner conducted a survey of all the other Ozaukee County municipalities as well as a couple of others of like size. The average pay for both positions is over \$21 per hour. A motion was made by Trustee Strohmeyer, seconded by Trustee Juech to approve Resolution No. 09-2017. Motion passed 5 – 1 (Trustee Baumann voting no).
3. Discussion and possible action on approving Resolution No. 11-2017, a Resolution Accepting Village Hall Roof Replacement and Repair Proposal. Administrator Goeckner noted that a mistake was made at the Committee of the Whole meeting in regards to the staff recommendation to approve the proposal from Dehling Voight.

The recommendation should have been for the JT Rams proposal since their revised quote now matched the warranty of Dehling Voight proposal. Trustees Juech and Baumann voiced their opposition with proceeding with JT Rams. Goeckner noted that JT Rams will be required to provide proof of insurance as well as a written manufacturer's warranty. Trustee Cording made a motion to approve the proposal from JT Rams to complete the roof replacement and repair with a 20 year labor and material manufacturer's warranty at the cost of \$15,134.00, Seconded by Trustee De Luka. Motion passed 4 – 2 (Trustees Juech and Baumann voting no).

4. Approval of the replacement of village owned building lock/security systems. Chief Yanke requests security changes at Village Hall and municipal garage and sanitary building. Requests approval of \$3,000.00 for locks and security cameras for all village owned buildings. Trustee Strohmeyer made a motion to approve up to \$3,000 for building security system changes, seconded by Trustee Juech. Motion passed 6 - 0.

NEW BUSINESS

Approval of the appointment of the new Village Treasurer effective September 1. Administrator Goeckner informed the Board of the newly passed law 2017 Wisconsin Act 51 which now allows a village to not require bonding of certain Public Officials provided the municipality has employee dishonesty insurance coverage for them. With that said he recommends the Village appoint Accountant Chrissie Brynwood as the new Village Treasurer, a position he has held for the past 9 months, effective September 1. Goeckner stated that Brynwood was hired for that position and is qualified to do the work. He is very confident that she the right fit for the Village. Goeckner also recommends the Board consider an increase in her pay once she becomes a Certified Municipal Treasurer, a three year process. The Board is in total support of Ms. Brynwood as Treasurer. A motion was made by Trustee Strohmeyer, seconded by Trustee Juech to appoint Chrissie Brynwood as Village Treasurer effective September 1, 2017. Motion passed 6 – 0.

COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Juech – Noted that there wasn't a Parks meeting this month however planned

improvements in the parks continue including the idea of a shelter at Doc Weber Park.

Trustee Cording – Noted that Washington County will be doing ditch work at Steeple View and Spring soon.

Trustee Baumann – No Plan Commission meeting and no communication from Superintendent Becker in regards to any problems with sanitary.

Trustee De Luka – Nothing.

Trustee Strohmeyer- Noted complaints of loud music at 412 W. Main Street for Police Department to monitor.

Police Chief Yanke – The replacement Washington County radio tower is up and functional. Overlay goes into effect in November. Sheriff has agreed to give the Village of Newburg the needed licenses to operate our hand held radios. His department will be addressing residents that have not changed the numbers on their houses in the upcoming weeks. As to maintaining the grass and weeds of Newburg properties, the Chief has issued a citation to the owner of an empty lot on Pheasant lane. He will next address a lot on Shady Lane. He also noted the possible hiring of another police officer fell through.

Engineer Komorowski- Nothing

Accountant/Deputy Clerk Brynwood- Thanked the Board for their appointment of her as the new Treasurer.

Administrator/Clerk/Treasurer Goeckner – Stated that he feels the Newburg Fire Department should pursue legal action against the engineering firm who designed the dry hydrants in the Milwaukee River in Newburg since they were for installation in still water not moving water. There was a recent news article on Ozaukee County suing an architectural firm for bad design work on the County Courthouse. This case was settled out of court. He also noted that he will be going out for bids for Village insurance. He is working on the 2018 budget. Goeckner reminded the Board of a Special Meeting on August 24th at 6:50 just prior to the Committee of the Whole meeting to review changes to the Alcohol Beverage Liquor License ordinance. A resolution will be presented at the next approving the purchase of new financial software from Workhorse Software Systems. Workhorse is a fit for Newburg's size and is written specific for government. Goeckner informed the Board of his contact with the Village's auditor in regards to the charge of a sanitary fee for Village Hall. The auditors stated that the fee should be levied.

President Heili – Nothing.

LICENSE APPLICATIONS

1. Denial of Bartender Operator license for Casey Holbrook- Chief Yanke read a letter recommending the denial of the Operator License based on an offense that prohibits him from holding the license in the Village of Newburg. Trustee Juech made a motion to approve the recommended denial of Casey Holbrook's license, seconded by Trustee Baumann. Motion passed 6 - 0.
2. Approval of Bartender Operator licenses for James Krubsack, Shaya Leamon and Amanda Lewis. Chief Yanke read a letter recommending the approval of the Operator Licenses for the above noted applicants. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer, to approve the Operator Licenses for James Krubsack, Shaya Leamon and Amanda Lewis. Motion pass 6 – 0.

ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee Strohmeyer to adjourn the Village Board Meeting at 8:34 P.M. Motion passed 6 - 0.

Chrissie Brynwood
Village Accountant/Deputy Clerk