

**VILLAGE OF NEWBURG  
Meeting Minutes  
Committee of the Whole  
April 28, 2016**

The meeting of the Committee of the Whole for Thursday, April 28, 2016, was called to order by Village Administrator/Clerk Goeckner at 7:00 P.M. Roll call was taken with all Board members present except President Heili. Also in attendance: Administrator/Clerk Goeckner, Treasurer Brunner, Police Sergeant Jilling, and DPW/Sanitary Superintendent Becker.

**PLEDGE OF ALLEGIENCE**

**APPOINTMENT OF TEMPORARY CHAIR**

A motion was made by Trustee Wollner, seconded by Trustee Strohmeier, to appoint Trustee Beimborn as Chair of tonight's Village Board meeting. Motion passed 6-0.

**MINUTES**

A motion was made by Trustee Wollner, seconded by Trustee Juech to approve the minutes of the Committee of the Whole meeting of March 24, 2016. Motion passed 6-0.

**PUBLIC FORUM**

Bill Sackett of 366 Highway MY, spoke questioning why he has to pay for someone else's sewer bill referring to Brian Fechter's request, and noted that he disagreed with the donation of \$5,000 to the Newburg Fire Department Picnic fireworks display. Mr. Sackett asked about what will happen to the brush now that the Village has decided to discontinue the annual bonfire. He stated that he thought the money should be used for either new Christmas decorations in the community or a shelter at the new community park. A motion was made by Trustee Beimborn, seconded by Trustee Wollner to close the Public Forum at 7:06 PM. Motion passed 6-0.

**COMMITTEE REPORTS**

**1. Law Enforcement**

- A. Review of monthly report. Sergeant Jilling presented the March monthly report.
- B. Status update on the replacement of the Police Chief. Administrator/Clerk Goeckner informed the Board of the status in hiring a new Chief of Police. The original list of 7 applicants has been narrowed down to 3 candidates. These candidates will be interviewed next week Wednesday after which a recommendation will be made to the Village Board for approval.
- C. Status update on new squad vehicle. Jilling noted that the vehicle has been delivered and awaiting the installation of the radios and lights, a 2 week job, and the graphic display work on the body which will take less than 5 days. The department is waiting the scheduling of such.

**2. Public Works**

- A. Status update on storm sewer repair in front of the Midwest Iconic parking lot. All work is complete except the final overlayment of asphalt. This should happen within the next two weeks once the asphalt plant re-opens for the season.
- B. Review of the estimated cost of the bonfire. Still waiting for one final bill for the replacement rock in the fire department parking lot. Preliminary estimate is around \$8,000. Goeckner noted that the Village now has to look at the replacement of the monthly brush pickup. One solution would be to purchase a wood chipper, however he does not feel this is the solution. Initial estimated cost for an industrial chipper would be \$25,000 to \$30,000. Discussion of such will be on the next agenda.
- C. Update on the progress of the pavement management plan. Joe at Graef is stilling working on this project and had nothing new to report.

**3. Sanitary**

- A. Status update on repair to Waste Water Treatment Plant grinder/lift station. Mr. Becker reported that it is ready to go in the next couple of weeks weather permitting.
- B. Status update on sanitary sewer lining and lateral repairs on Congress Drive. Nothing new to report. Just waiting to the root killer to do its job.

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- C. The Speakeasy objection to an increase in their sanitary bill – one additional REU for the restaurant. Goeckner noted that the County Health recently classified the Speakeasy as a level 2 restaurant, up from a level 1. Village code requires any tavern classified as a restaurant be billed 1 additional REU. The Trustees would like to continue discussion of the REU's charged the taverns in Newburg at the next meeting.
- D. Brian Fechter request for forgiveness of past due invoice for sanitary service. Mr. Fechter is asking the Village to waive an additional \$17.54 in late fees that were initially forgiven by the Village Treasurer. A motion was made by Trustee Beimborn, seconded by Trustee Baumann to recommend forgiveness by the Board. Approved 5-1.
- E. Review and discussion of sanitary sewer rates, billing process and delinquencies. The Board would like to further review the commercial and manufacturing rates, the overall village rate structure and collection method options.

**4. Personnel and Finance**

- A. Review of Profit and Loss statements. This report is not accurate and will be adjusted upon the hiring of an outside accountant to help with the books.
- B. Review and discussion in regards to spouse attendance at meetings, such as MMMA. A policy will address such in our Personnel Policy Manual not allowing payment of a spouse attending meeting unless Newburg is the host community.

**5. Other Committee/Commission and Village Official's reports.**

Trustee Camlin: Nothing.

Trustee Juech: Nothing.

Trustee Beimborn: Nothings.

Trustee Baumann: Nothing.

Trustee Wollner: Nothing.

Trustee Strohmeyer: Nothing.

Treasurer Brunner: Nothing.

Sergeant Jilling: Gave a status update on the cleaned and repair to the property on Enge (Reiger) where the house burnt down. Progress is being made for full compliance to our order to clean up.

Administrator/Clerk Goeckner: Goeckner reviewed with the Board what would happen if no late fees were ever collected – this loss of additional revenue would eventually cause the overall village rate to go up for everyone. The audit is on hold. The books need a lot of entry adjustments. It is recommended by the auditors to hire an outside accounting firm to assist the village in getting its books in order before continuing the audit. It is also recommended the Treasurer get additional training. Part of the problem is the recent change in accounting methods to accrual and modified accrual, segregation of funds and process changes now that we are audited. Goeckner also noted that the village needs its IT system upgraded for backup and better security. OnTech has submitted a proposal for approximately \$4,200 to start this work.

**ADJOURNMENT**

A motion was made by Trustee Wollner, seconded by Trustee Strohmeyer to adjourn the Committee of the Whole meeting at 8:16 P.M. Motion passed 6-0.

Rick J Goeckner, Village Administrator/Clerk